



**University Awards  
and  
Australian Awards for University Teaching Nominations**

**APPLICATION COVER SHEET 2009**

When preparing your application it is essential that you refer to the appropriate Guidelines 2009 documentation and selection criteria available at:  
[http://www.cshe.unimelb.edu.au/academic\\_dev/awards.html](http://www.cshe.unimelb.edu.au/academic_dev/awards.html)

**Nominee's details:** *For team applications please provide information for the team leader or primary contact*

<b>Title</b>			
<b>Name</b>			
<b>Position</b>			
<b>Dept/Faculty</b>			
<b>Phone</b>		<b>Email</b>	
<b>Academic staff member</b> <input type="checkbox"/>		<b>Professional staff member</b> <input type="checkbox"/>	

Please indicate the award for which you are nominating. You may nominate for more than one award.

**University of Melbourne Awards:**

	<i>The Barbara Falk Award</i> (Arts, Education, Law, Music)
	<i>The David White Award</i> (Science, Health, Agriculture, Veterinary Science)
	<i>The Edward Brown Award</i> (Architecture, Engineering, Economics & Commerce, Business)
✓	<i>The Research Higher Degree Award</i> (open to all disciplines, to be named annually in honour of an outstanding supervisor)
	<i>The Norman Curry Award</i> (Program Award – open to academic and professional staff)
	<i>The Gerry Barretto Awards for Excellence in the Provision of Service to Students</i> (open to professional staff)
	<i>The Patricia Grimshaw Award for Mentor Excellence</i> (open to professional and academic staff)

**Australian Awards for University Teaching – Expressions of Interest:**

Please note: The University Selection Committee reserves the right to nominate any applicant for a national teaching award. All Norman Curry Award applicants will be considered for nomination to a national Program Award.

	Awards for Teaching Excellence
	Awards for Programs that Enhance Learning
	Citations for Outstanding Contributions to Student Learning

Other team members (if applicable)		
Name	Position	Dept/Faculty
<b>For applications from teams or groups, please state the relationship between team members:</b> (e.g. equal partners, joint ownership, unit under the direction of a manager.)		
<b>Name of project or service</b> ( <i>Norman Curry Award applicants only</i> )		

**All nominees must answer the following question:**

**Does the application involve a nomination of an Indigenous staff member or a staff member teaching in Indigenous studies or a service for Indigenous communities? Please specify:**

**For academic and professional staff who wish to be considered for a national *Citation for Outstanding Contributions to Student Learning* award nomination, please provide:**

**1. A draft Citation of no more than 25 words:** *Citations must reflect the nominee's significant contribution to the quality of student learning in a specific area of responsibility over a sustained period.*

**2. Please circle your chosen selection criteria:** *Nominees should indicate which criteria they would address should they be nominated by the University for a Citation (one or two criteria only)*

1. Approaches to the support of learning and teaching that influence, motivate and inspire students to learn
2. Development of curricula, resources and services that reflect a command of the field
3. Approaches to assessment, feedback and learning support that foster independent learning
4. Respect and support for the development of students as individuals
5. Scholarly activities and service innovations that have influenced and enhanced learning and teaching



Please note: For those applicants applying for more than one University of Melbourne Award (eg, *Barbara Falk Award* and *Patricia Grimshaw Award*), you will need to complete pages 3 & 4 for each application.

All applicants should be nominated by a member of the University community, including staff, students, managers, heads or deans. *The nominator(s) must attach a reference addressing the selection criteria.*

<b>Nominator's declaration:</b>	
I / We (print names) .....	
wish to nominate .....	
Signature/s	
Date	

<b>Nominee's declaration:</b>	
I / We (print names) .....	
accept nomination for the Award(s) indicated above.	
Signature/s	
Date	

<b>Approval of Dean of Faculty / School:</b>	
I (print name) .....	
support this nomination on the basis of the attached application.	
Signature	
Date	

**There should be an original and twelve print copies of each application. An electronic copy should also be forwarded to CSHE by **Tuesday 10 March****  
**N.B. RHD Supervision Award application date extended until 7/6/09**  
**All applicants should use the checklist provided on the next page prior to submitting their application.**



## Checklist:

<b><i>All applications</i></b>	
Completed and signed nomination form	
Written proposal, as described in the Guidelines	
Two references, at least one of which is from your nominator	
Nominee's curriculum vitae (maximum three pages)	
All text must be minimum Arial 12 point font or equivalent	
One original copy and twelve print copies	
One electronic copy (via email)	
<b><i>The following applications require additional documentation:</i></b>	
<b><i>Barbara Falk, David White &amp; Edward Brown Awards <u>only</u></i></b>	
Nominee's QoT results for the past two years in all relevant subjects	
Optional supporting materials	
<b><i>Norman Curry Award (Program Award) <u>only</u></i></b>	
Optional supporting materials	
<b><i>Patricia Grimshaw Award <u>only</u></i></b>	
Optional two additional references from mentees	

Send applications to:

**Leanne Howard or Claire Jennings**  
**Centre for the Study of Higher Education (CSHE)**  
**715 Swanston St, Level 1**  
**Phone 8344 6306 (Leanne) / 8344 7577 (Claire)**  
**Email [l.howard@unimelb.edu.au](mailto:l.howard@unimelb.edu.au) / [clairej@unimelb.edu.au](mailto:clairej@unimelb.edu.au)**

Applications will be acknowledged via email in five working days.

